

EVENT PLANNING SAFETY GUIDELINES

October 2021

During the disruption caused by the COVID-19 pandemic, Cancer Services made the decision to cancel several of our fundraising events. We successfully found new ways and resources to maintain the high level of support for our clients. We look to the holiday season and spring with cautious optimism that we will again be able to safely host the large events we rely on for fundraising. and have created the following guidelines for fundraising event planning during the pandemic. Cancer Services uses these guidelines when assessing the level of risk before deciding to host an event.

We continue to assess the situation closely and monitor both local <u>MidMichigan Health</u> and <u>National CDC</u> recommendations which are based on rate of transmission and other factors. *We will meet or exceed these guidelines for any Cancer Services event.*

When in doubt, Cancer Services will err on the side of caution and postpone or cancel any in-person events that could pose a risk to our clients, donors and staff.

Current State in the Great Lakes Bay Region: October 27, 2021 - High

 Practice social distancing and wear masks in public, indoor settings regardless of vaccination status

We eagerly look forward to hosting the events that are donors and supporters enjoy, and we continue to strive toward our purpose of proudly providing personal and compassionate support to cancer patients and caregivers in our community.